



Position Description – Ladder Development Coach (Perth) (Salary \$65,000 0.7 FTE Pro rata, including superannuation)

***Please note that Ladder has Public Benevolent Institution (PBI) status, therefore staff are eligible able to access several tax exemptions, including salary packaging**

November 2017

Introduction

Ladder provides development services to young people experiencing or at risk of homelessness who may also be disengaged from employment and/or education. Ladder delivers these services in both structured accommodation settings to help young people transition to independence and through early intervention programs aimed at preventing homelessness. The philosophy underpinning Ladder's mission is to work with young people using innovative approaches that demonstrate real and lasting changes, with the values of sport at its core. Ladder is the official charity of the AFL Players Association and the charity partner of the AFL.

The Role

The Development Coach (Perth) is a 0.7 FTE position, based at the Foyer Oxford site in Leederville and is responsible for the delivery of Health and Wellbeing, Development Programs and Mentoring activities to young people at Foyer Oxford. The role is focused on developing relationships with young people within the context of Ladder programming and in conjunction with Foyer Oxford staff, who manage the service. All Ladder programs are designed to increase individual understanding of, and participation in health, wellbeing and personal development opportunities, with a focus on broadening community participation and connection for young people.

Key responsibilities and duties – Implementation, Delivery and Development

- Manage the implementation of all Ladder programs in Perth, ensuring operations are consistent with the Service Model and integrated effectively with partners.
- General administrative management including maintaining financial records, reporting and program evaluation
- Develop positive, professional and strengths focused relationship with young people
- Run weekly sessions with young people at Foyer Oxford using Ladder developed materials, and other local opportunities and resources
- Assist young people to build strong, locally-based community sport, recreation and wellbeing connections by supporting young people's access to sporting clubs, community activities and other health and wellbeing opportunities
- Promote, recruit, screen and match mentoring relationships for Foyer Oxford residents.
- Provide adequate supervision and support to mentor matches, ensuring alignment to Game Plan goals and graduating to a close when appropriate
- Maintain own professional growth through graduate and/or staff development courses, professional organisations, seminars, and reading of professional literature



Key responsibilities and duties - Planning and strategic growth

- Provide advice on current local sector developments and opportunities to the South Australia/West Australia State Manager
- Assist in the implementation of initiatives at a local level
- Develop implementation plans for new Ladder programs locally in collaboration with other partners

Key responsibilities and duties - Partnerships

- Take part in local area partnership meetings with, or as a proxy for South Australia/West Australia State Manager when required
- Represent Ladder at local area forums, presentations and conferences
- Develop and maintain positive working relationships with sector stakeholders, including other funding bodies, service providers and partner organisations
- Support the development of new partnerships

Key responsibilities and duties - Reporting and Evaluation

- Maintain oversight of Ladder database collection for all programs in Perth
- Report on all activities relating to Ladder programs in Perth
- Identify and report on identified operational risks
- Promote and present Ladder's work through provision of case studies, good news stories, photos and social media content
- Support and assist with evaluation activities to improve knowledge and practice

Key Selection Criteria

- Demonstrated experience in working with young people, through both individual and group work activities
- Demonstrated experience in program delivery; facilitating health and wellbeing sessions, personal development, coaching or mentoring activities
- Demonstrated experience in project development and delivery, particularly in a youth setting
- Demonstrated experience in building community partnerships and connections at a local level
- Excellent organisational, presentation and communication skills (both oral and written)

Personal Requirements:

- Display and adhere to behaviours consistent with Ladder's Values (Committed, Innovative and Passionate)
- Must be honest, personable, of good character and a team player
- Demonstrated ability to give and receive feedback
- Capacity to build strong relationships with all stakeholders
- Be flexible to program needs, and available out of regular business hours (as required)



LADDER
AFL PLAYERS TACKLING
YOUTH HOMELESSNESS

Successful candidate will be required to have a current driver's licence, Working with Children Check and Police Check. For further information about Ladder please visit www.ladder.org.au/contact-us. For questions specific to the advertised role contact South Australia/West Australia State Manager, Naomi Toole on 0438 255 076

Applications, including Resume, letter of application and a response to the Key Selection Criteria are to be emailed to naomi.toole@ladder.org.au by COB Wednesday November 22, 2017.